

**GREATER YUMA PORT AUTHORITY
MEETING MINUTES: August 2, 2018**

DIRECTORS

PRESENT: Matias Rosales, Chair
Tony Reyes
Terry Frydenlund
Gary Magrino
Gary Knight
Susan Thorpe

DIRECTORS

ABSENT: Frank Rascon
Omar Heredia

EX-OFFICIO (Non-voting)

MEMBERS

PRESENT: None

OTHERS

PRESENT: Linda Matthias, GYPA Administrator
Minda Davy, Byrne & Benesch
Jenny Torres, City of San Luis
Tim Eisenmann

1. CALL TO ORDER

The meeting was called to order at 9:01 a.m. by Chair Matias Rosales. The meeting was held at San Luis City Hall, 1090 E. Union Street, San Luis, Arizona.

2. ACTION TO APPROVE THE MINUTES OF THE MAY 24, 2018 REGULAR MEETING.

MOTION: Terry Frydenlund moved to approve the minutes of the May 24, 2018 regular Business Meeting as presented.

SECOND: Gary Knight

ACTION: The motion carried unanimously.

3. ADMINISTRATOR'S REPORT TO THE BOARD

Administrator Linda Matthias reported on the GYPA current financial activity/status. Activities included:

- Review of current correspondence
- Financial review to date which included all current invoices paid and balances of line-item budgeted expenses in the FY 2017-2018.
- Financial review of FYE 2017-2018 budget balances.

4. CHAIRMAN'S REPORT

No report at this time.

5. DISCUSSION AND POSSIBLE ACTION TO APPROVE PROPOSED PROCUREMENT POLICY FOR GREATER YUMA PORT AUTHORITY (Carried over from May 24, 2018)

The proposed Procurement Policy had been distributed to the Board during the meeting on May 24, 2018. Submitted by Director Susan Thorpe, it was to serve as a template for review and modification as appropriate for GYPA. The Directors conducted a brief discussion regarding the contents of the proposed policy; no changes were suggested or discussed.

MOTION: Gary Magrino moved to approve the proposed Procurement Policy as presented.

SECOND: Tony Reyes

ACTION: The motion carried unanimously.

6. DISCUSSION AND POSSIBLE ACTION REGARDING WATER AVAILABILITY FOR THE MAGRINO INDUSTRIAL PARK

Jenny Torres of the City of San Luis discussed proposed construction and installation of water availability by the City of San Luis and its impact on the Magrino Industrial Park. The project by the City is in the planning stages but the briefing is to keep the Directors updated on its progress. Within the scope of the project is two (2) miles of 12-inch water pipe to the Magrino Industrial Park necessary to meet fire-flow needs that would affect fire suppression requirements as well as potable water. It would require 2-4 acres to install a well to serve property.

Gary Magrino raised the possibility of storage towers as an option. Gary Knight stated that well-fed tanks also work well, but that storage tanks require maintenance and that identifies another problem to be addressed.

Fire suppression issues are a primary interest by potential Magrino Industrial Park property buyers.

No action taken.

7. DISCUSSION AND POSSIBLE ACTION REGARDING THE RECENT VACANCY OF THE POSITION OF EXECUTIVE DIRECTOR FOR THE GREATER YUMA PORT AUTHORITY AND POTENTIAL FOR COORDINATING WITH 4FRONTEDON THEIR EXECUTIVE DIRECTOR POSITION.

Director Susan Thorpe reported she had contacted 4FRONTED regarding coordination with them in discussion of the recent vacancy of Executive Director for GYPA. She noted there would be two representatives from 4FRONTED and two directors from GYPA. The meeting would be to establish criteria for the position and possibly to combine the two organization representatives for the selection process to fill the vacancy.

General consensus of the Board indicated there was no interest in combining with 4FRONTED for this process.

Ms. Thorpe suggested the GYPA Directors might consider approaching the #2 candidate in the recent hiring process (conducted in March) for possibly filling the Executive Director vacancy.

MOTION: Tony Reyes moved to appoint the Chair, Matias Rosales and Terry Frydenlund to carry out the process necessary to fill the vacancy of Executive Director.

SECOND: Gary Magrino

ACTION: The motion carried unanimously.

8. DISCUSSION AND POSSIBLE ACTION RESULTING FROM THE UPDATED INFORMATION REGARDING CONSTRUCTION AND INSTALLATION OF SOUTHWEST GAS LINE AND ITS EFFECTS ON THE MAGRINO INDUSTRIAL PARK.

Jenny Torres, City of San Luis reported she had received a proposed scope of work from Southwest Gas. She stated she is working with another representative for a simultaneous project in order to coordinate both projects, heading off possible problems.

9. DISCUSSION AND POSSIBLE ACTION FOR THE SCHEDULING OF A GREATER YUMA PORT AUTHORITY ANNUAL BOARD RETREAT.

Tabled for further inclusion of activities.

10. DISCUSSION AND POSSIBLE ACTION TO ELECT A GYPA BOARD MEMBER TO FILL THE VACANCY OF SECRETARY/TREASURER.

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As a result of a change of designated Director there became a vacancy for Secretary/Treasurer of the GYPA. A brief discussion took place for the filling of the position.

MOTION: Gary Magrino moved to appoint Terry Frydenlund Secretary/Treasurer.

SECOND: Gary Knight

ACTION: The motion carried unanimously.

MOTION: Susan Thorpe moved to add Terry Frydenlund to banking authority documents.

SECOND: Gary Knight

ACTION: The motion carried unanimously.

11. CALL TO THE PUBLIC

None

11. ADJOURN

There being no further business to come before the Executive Board, with motion and second the meeting adjourned at 10:19 a.m.

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Matias Rosales, Chair

ATTEST:

Linda Matthias, Administrator