

# **GREATER YUMA PORT AUTHORITY**

## **MEETING MINUTES: March 3, 2016**

### **DIRECTORS**

**PRESENT:** Frank Rascon, Chair  
William Gresser  
Gary Magrino  
Matias Rosales - Teleconference

### **DIRECTORS**

**ABSENT:** Michael Reed, Vice-Chair  
Tony Reyes

### **EX-OFFICIO (Non-voting)**

### **MEMBERS**

**PRESENT:** Randy Nelson, AWC

### **OTHERS**

**PRESENT:** Linda Matthias, GYPA Administrator  
Wayne Benesch, Legal Counsel  
Russell McCloud, Yuma County  
Gary Knight, City of Yuma  
Tim Eisenman  
Rod Sebree, SLCOM

## **1. CALL TO ORDER**

The meeting was called to order at 9:08 a.m. by Chair Frank Rascon. The meeting was held at Greater Yuma Economic Development Corporation Conference Room, 899 E. Plaza Circle, Suite 2, Yuma, Arizona

## **2. ACTION TO APPROVE THE MINUTES OF THE OCTOBER 29, 2015 REGULAR MEETING, NOVEMBER 19, 2015 SPECIAL MEETING AND DECEMBER 18, 2015 SPECIAL MEETING**

**MOTION:** Bill Gresser moved to approve the minutes of the October 29, 2015 regular meeting, November 19, 2015 Special Meeting and December 18, 2015 Special Meeting as presented.

**SECOND:** Gary Magrino

**ACTION:** The motion carried unanimously.

## **3. ADMINISTRATOR'S REPORT TO THE BOARD**

Administrator Linda Matthias reported on the GYPA current financial activity/status. Activities included:

- Review of current correspondence
- Financial review to date with status on Magrino Industrial Park construction costs

**4. CHAIRMAN'S REPORT**

Chair Frank Rascon presented a review of recent, ongoing activities relating to the Magrino Industrial Park development including a status of the discussions with the City of San Luis Community Development Department. Also, discussions with contractors regarding the perimeter wall and various scenarios of related costs.

**5. DISCUSSION AND POSSIBLE ACTION TO APPROVE PROPOSED EASEMENT WITH CENTURY LINK AS A CURE OF TRESPASS, LOT 19, MAGRINO INDUSTRIAL PARK AND AUTHORIZE THE CHAIR, VICE CHAIR AND SECRETARY/TREASURER TO EXECUTE AND DELIVER THE AGREEMENT.**

Frank Rascon described the issue and discovery of a (prior to date) Century Link communications site. He advised the Board a cure for the unexpected location was proposed by Century Link and the cure was acceptable by all (construction) parties. The construction agreement with Century Link had been amended and Board action would approve the amended easement.

MOTION: Bill Gresser moved to approve the proposed easement with Century Link as presented as a Cure of Trespass, Lot 19, Magrino Industrial Park and authorize the Chair, Vice Chair and Secretary/Treasurer to execute and deliver the agreement.

SECOND: Gary Magrino

ACTION: The motion carried unanimously.

**6. DISCUSSION AND POSSIBLE ACTION REGARDING PERIMETER FENCING OF MAGRINO INDUSTRIAL PARK PER CITY OF SAN LUIOS DEVELOPMENT AGREEMENT, AND AUTHORIZING THE CHAIR, VICE CHAIR AND SECRETARY/TREASURER TO EXECUTE AND DELIVER THE AGREEMENT.**

Frank Rascon reported the current information for construction of a block perimeter wall as required by the City of San Luis for the north boundary of the Magrino Industrial Park. The cost of the (approximately) 2,600 foot wall would be divided by lots with the City of San Luis paying their proportionate share. A special fund would be created to manage the funding. There was general discussion on various funding options.

MOTION: Bill Gresser moved to authorize the Chair to proceed in obtaining bids on the north (and east) walls. Proposed costs to be developed and allocated to SLCOM with balance to be paid by GYPA

SECOND: Gary Magrino

ACTION: The motion carried unanimously / Frank Rascon abstained

**7. DISCUSSION AND POSSIBLE ACTION REGARDING LOT CLEARING, AND AUTHORIZING THE CHAIR, VICE CHAIR AND SECRETARY/TREASURER TO EXECUTE AND DELIVER ANY NECESSARY DOCUMENTS.**

A cost of \$11,142 was quoted by an on-site contractor, NAQUIN, for the lots currently in escrow in the Magrino Industrial Park.

MOTION: Gary Magrino moved to authorize the Chair (Frank Rascon) to proceed in acquiring NAQUIN services for lot clearing.

SECOND: Bill Gresser

ACTION: The motion carried unanimously / Frank Rascon abstained

**8. DISCUSSION AND POSSIBLE ACTION REGARDING CLEARING OF CITY OF SAN LUIS RIGHT-OF-WAY IN ORDER TO SERVICE SEWER LIFT STATION, AND AUTHORIZE THE CHAIR, VICE CHAIR AND SECRETARY/TREASURER TO EXECUTE AND DELIVER ANY NECESSARY DOCUMENTS.**

Discussion to include the right-of-way in the work order for NAQUIN services

MOTION: Bill Gresser moved to authorize the Chair (Frank Rascon) to include the right-of-way with NAQUIN services for lot clearing.

SECOND: Gary Magrino

ACTION: The motion carried unanimously / Frank Rascon abstained

**9. DISCUSSION AND POSSIBLE ACTION REGARDING CHANGE ORDER FROM DPE REPLACING RIBBON-CURB SECTION FOLLOWING REMOVAL OF LIGHT POLE BY APS, AND AUTHORIZING THE CHAIR, VICE CHAIR AND SECRETARY / TREASURER TO EXECUTE AND DELIVER ANY NECESSARY DOCUMENTS.**

Discussion describing the scope of work in the DPE change order and the necessary causes.

MOTION: Gary Magrino moved to authorize the Change Order from DPE replacing ribbon-curb section following removal of light pole by APS and authorizing the Chair, Vice Chair and Secretary/Treasurer to execute and deliver any necessary documents.

SECOND: Bill Gresser

ACTION: The motion carried unanimously / Frank Rascon abstained

**10. DISCUSSION AND POSSIBLE ACTION TO APPROVE CONTRIBUTION ISSUES RELATIVE TO FINAL CONSTRUCTION COSTS FOR IMPROVEMENTS RELATED TO THE MAGRINO INDUSTRIAL PARK, AND AUTHORIZING THE CHAIR, VICE CHAIR AND SECRETARY/TREASURER TO EXECUTE AND DELIVER ANY NECESSARY DOCUMENTS.**

Frank Rascon reported the status of contribution costs between all involved parties and government agencies for required construction costs for Magrino Industrial Park.

No action taken.

**11. DISCUSSION AND POSSIBLE ACTION TO APPROVE FINAL CONSTRUCTION COSTS FOR IMPROVEMENTS RELATED TO THE MAGRINO INDUSTRIAL PARK, AND AUTHORIZING THE CHAIR, VICE CHAIR AND SECRETARY/TREASURER TO EXECUTE AND DELIVER ANY NECESSARY DOCUMENTS.**

Action to be taken when final information is presented.

**12. CALL TO PUBLIC**

Meeting attendees were invited to comment on items that would be informative or beneficial.

**13. ADJOURN**

There being no further business to come before the Executive Board, with motion and second the meeting adjourned at 10:04 a.m.

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FRANK RASCON, Chair

ATTEST:

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Linda Matthias  
GYPA Administrator