



New Meeting Minutes

Greater Yuma Port Authority.
Jun 22, 2023 at 3:00 PM MST

Attendance

Present:

Members: Wayne Gale, Buna George, Allen Heck, Gary Knight, Ian McGaughey, Frank Rascon, Trevor White

Absent:

Members: Gary Magrino, Tony Reyes, Matias Rosales

I. Call to order

Annual meeting was called to order by Chairman, Matias Rosales at 03:01pm.

 [6.22.2023.Annual...pdf](#)

II. Roll Call / Pledge of Allegiance

A quorum was identified with all present by executive director.

III. Review of the 2022/2023 financial reports, Executive Director

Executive director reported that in years past a stronger beginning balance had been rolled over from one fiscal year into another. This year, in her tenure since 2018 has been the lowest due to development expenses that were paid from operating funds. She also noted that the Cocopah Tribe paid their 2023/2024 invoice before its due date and a portion of the beginning balance was the \$50,000 membership due.

IV. Full statement of the state of the Greater Yuma Port Authority, Chairman


Chairman, addressed the board and noted that as the development of the park is coming to an end, the port authority can shift its focus to other designated port authority duties and responsibilities. He noted he was pleased with the progress that had been made to date.

V. Adjourn

Annual meeting adjourned at 3:03

VI. Call to order, Chairman

Regular meeting was called to order at 3:04pm


 [6.22.2023 Regular Meeting Agenda.pdf](#)

VII. Roll Call, Executive Director

Executive director confirmed that all attendees that were present in the annual meeting are still present for the regular meeting.

VIII. Welcome, newly appointed board member for Cocopah Tribe, Alan Heck, Principal Tribal Planner

Chairman noted that Mr. Heck had been appointed to the GYPA board by Chairwoman Cordova in early June.

 [Appointment of Allen Heck to GYPA Board of Directors.pdf](#)

IX. Election for Executive roles, each term is that for (1) year

A. Chairman

Motion to retain Matias Rosales, representative for the City of San Luis as Chairman of the board and

Motion to retain Tony Reyes, representative of Yuma County as Vice Chair and

Motion to retain Wayne Gale, representative of the City of Yuma as Secretary/Treasurer: Frank Rascon

Second: Gary Knight

Motion passed unanimously

1. Current Chair: Matias Rosales

B. Vice Chairman

1. Current Vice Chair: Tony Reyes

C. Secretary / Treasurer

1. Current Secretary/Treasurer: Wayne Gale

X. Current Committees:

A. Finance Committee: Gary Magrino, Frank Rascon, Wayne Gale

Motion to reappoint Gary Magrino, Frank Rascon and Wayne Gale as finance committee members: Gary Knight

Second: Ian McGaughey

Motion passed unanimously

B. Education: Gary Knight, Frank Rascon, Gary Magrino

Motion to reappoint Gary Knight, Frank Rascon and Gary Magrino as education committee members: Wayne Gale

Second: Ian MGaughey

Motion passed unanimously

XI. Additional of any necessary committees as brought forth by the Chairman

None

XII. Comments from the 2023/2024 elected officers

None

XIII. Discussion and possible action to approve meeting minutes for June 9, 2022 annual and regular meeting.

Executive director explained that the June meeting minutes had not been placed back on the agenda after being tabled last year. To remain in compliance, they are on this months agenda for approval.
Motion to approve meeting minutes as presented: Gary Knight
Second: Wayne Gale
Motion passed unanimously

 [June 2022 Annual Meeting and Regular Board Meeting Minutes.pdf](#)

- XIV. Discussion and possible action to approve meeting minutes of April 27, 2023 board meeting.

Motion to approve meeting minutes as presented: Ian McGaughey
Second: Gary Knight
Motion passed unanimously

 [April Meeting Minutes to Approve.pdf](#)


- XV. Discussion and possible action to approve meeting minutes of June 7, 2023 board meeting and to ratify the emergency action of the board of directors meeting on June 7, 2023.


Motion to approve meeting minutes as presented: Gary Knight
Second: Ian McGaughey
Motion passed unanimously


 [06.07.23 Meeting Minutes.pdf](#)

- XVI. Discussion and possible action to approve financials ending May 2023.

Motion to pass financials as presented: Wayne Gale
Second: Gary Knight
Motion passes unanimously

 [Check Register May 2023.pdf](#)


 [Balance Sheet as of 05.31.2023.pdf](#)

 [PnL Ending 05.31.2023.pdf](#)

- XVII. Discussion and possible action regarding approval of the 2023/2024 operating budget of \$200,000.

Motion to approve 2023/2024 budget as presented: Ian McGaughey
Second: Gary Knight
Motion passed unanimously

 [budget sheet 2022.2023.bg.pdf](#)

 [Proposed 2023.2024 Budget.xlsx](#)

- XVIII. Executive Directors Report

Executive reported on the Industrial Park development and her communications with Yuma County, City of San Luis and DPE. She reviewed the project timeline to completion. She also reported having met with the Airport Authority and future scheduled meetings for a continuation to June 7th strategic session.


 [Board members.pdf](#)

XIX. Call to the public: This is the time for the public to comment. Members of the Board may not discuss items that are not specified on the agenda.

None

XX. Executive Session: Action to Authorize Executive Session of The Board of the Greater Yuma Port Authority pursuant to Arizona Revised Statute §38-431.03. Motion to recess the Regular Session portion of the agenda, convened in Executive Session pursuant to Moved into executive session at 3:20pm.

A. Real Estate Contract details for Magrino Industrial Park

 [Modification Wks \(1\).pdf](#)

 [Amortization Schedule \(1\).pdf](#)

B. Warranty assurances as required for the City of San Luis through 1st Bank Yuma

 [SKM_458e23060816140.pdf](#)

C. Service contract with LG Advising LLC

Executive Director is asking for a 30 day extension to this contract and its terms, an updated draft will be submitted to GYP legal 2 weeks prior to the next board meeting of July 27, 2023.

 [Independent Contractor LG Advising. 06.2023.Draft.pdf](#)

XXI. Adjourn executive session, return to regular session

Moved back into regular session at 3:39pm

XXII. Discussion and possible action regarding real estate contract details for Magrino Industrial.

Motion for executive director and legal to proceed as discussed in executive session: Frank Rascon

Second: Gary Knight

Motion passed unanimously.

XXIII. Discussion and possible action regarding developer warranty assurances as required for the City of San Luis through 1st Bank Yuma

Motion to approve an irrevocable standby letter of credit with the City of San Luis as the beneficiary in the amount of \$417,000, or as adjusted, to be issued by 1st Bank Yuma. Authorized signers to execute this task will be Chairman, Matias Rosales or Vice Chair Tony Reyes: Ian McGaughey

Second: Gary Knight

Abstain: Wayne Gale

Motion passes.

XXIV. Discussion and possible action regarding service contract with LG Advising LLC.

Motion to approve a 60 day contract extension with LG Advising LLC: Frank Rascon

Second: Gary Knight

Motion passed unanimously

XXV. Summary of Current Events: Board members and executive directors may discuss events attended on behalf of the Port Authority, may present a summary of current events, and update the schedule for future meetings, as appropriate. No legal action will be tak

Chairman Rosales extended an invite to the board for the City of San Luis' 4th of July event at the Joe Orduño park on July 4th. He also attended an affordable housing ribbon cutting for Comite in San Luis, AZ, for over 80 units.

Gary Knight also extended an invitation to the board for the City of Yuma's 4th of July event on July 4th at the Caballero Park and Stadium.

Administrator Ian McGaughey mentioned that the City of Somerton is doing their 4th of July event on July 1 and encouraged anyone to attend.

Newly appointed member, Alan Heck mentioned some projects he is working on within the Cocopah Tribe and is excited to share his redesigns once completed.

XXVI. Adjourn regular meeting

Meeting adjourned at 3:45pm