

GREATER YUMA PORT AUTHORITY

MEETING MINUTES: August 28, 2017

DIRECTORS

PRESENT: Matias Rosales, Chair
William Gresser
Gary Magrino
Gary Knight
Omar Heredia

DIRECTORS

ABSENT: Frank Rascon
Tony Reyes
City of Yuma Vacancy

EX-OFFICIO (Non-voting)

MEMBERS

PRESENT: Gen Grosse, YCAA

OTHERS

PRESENT: Linda Matthias, GYPA Administrator
Wayne Benesch, Legal Counsel
Susan Thorpe
Tim Eisenmann
Jenny Torres
Rod Sebree

1. CALL TO ORDER

The meeting was called to order at 9:04 a.m. by Chair Matias Rosales. The meeting was held at Greater Yuma Economic Development Corporation Conference Room, 899 E. Plaza Circle, Suite 2, Yuma Arizona.

2. ACTION TO APPROVE THE MINUTES OF THE MAY 30, 2017 SPECIAL MEETING AND AUGUST 3, 2017 REGULAR MEETING

MOTION: Gary Knight moved to approve the minutes of the May 30, 2017 Special meeting and August 3, 2017 Regular meeting as presented.

SECOND: Bill Gresser

ACTION: The motion carried unanimously.

3. ADMINISTRATOR'S REPORT TO THE BOARD

Administrator Linda Matthias reported on the GYPA current financial activity/status. Activities included:

- Review of current correspondence

- Financial review to date which included a wrap-up of expenses at closing of fiscal year 2016-2017 and a draft budget worksheet for fiscal year 2017-2018 to facilitate next budget.

4. CHAIRMAN'S REPORT

Chair Matias Rosales reported on

- APS has located a ground vault which is complicating the finish of the perimeter wall. A meeting needs to take place with all parties to decide on final solution to problem. APS wants to place a pole on the location.
- Noted newly created website logo displayed on conference room screen.

5. DISCUSSION AND POSSIBLE ACTION TO ACCEPT AND APPROVE MONTHLY FINANCIAL REPORT(S)

Linda Matthias reported on the financial closeout of fiscal year 2016-2017 reviewing the handout of expenditures and revenues. The unaudited balance reported was \$30,803.00.

The year-to-date expenditures for fiscal year 2017-2018 were reported as \$39,593. The revenue, fiscal year-to-date was reported as \$50K from Yuma County for FY 17-18 and \$50K from City of Yuma for FY 16/17.

MOTION: Gary Magrino moved to approve the monthly financial reports.

SECOND: Bill Gresser

ACTION: The motion carried unanimously.

6. DISCUSSION AND POSSIBLE ACTION REGARDING CURRENT AND FUTURE REAL ESTATE MARKETING ON GYPA AND PRESENTATIONS FROM BROKERS.

Chair Matias Rosales reported on marketing activity to date. He noted a San Diego County Broker had send request for additional information regarding the Magrino Industrial Park but he had not be able to respond as of this time.

8. DISCUSSION AND POSSIBLE ACTION REGARDING WEBSITE DESIGN FOR MAGRINO INDUSTRIAL PARK. (Taken out of order)

Chair Matias Rosales reported on status of website. Certain current information will need to be updated such as phone number, address, etc. pending office setup and operation.

Bill Gresser stated funds should be directed at marketing property rather than additional cost of an administrator as indicated in current recruitment information. Other directors concurred.

Mr. Rosales noted an issue with marketing is that potential interest from south county / border communities don't know property is available. Several brokers should be marketing property. He noted pros and cons of outside marketing firms. He recommended Director Tony Reyes be involved in the discussion and direction of marketing.

7. DISCUSSION AND POSSIBLE ACTION REGARDING THE LOAN AGREEMENT WITH COCOPAH TRIBE.

Chair Matias Rosales reported negotiations continued to be underway.

Bill Gresser suggested GYPA go back to the Cocopah with the proviso we will agree on property site and close the loan. He suggested Chair Rosales contact the Tribal Chair to set up a meeting in order to move ahead with loan closure.

9. DISCUSSION AND POSSIBLE ACTION REGARDING ACTIVE RECRUITMENT FOR A GYPA EXECUTIVE DIRECTOR

Linda Matthias, current administrator for the GYPA suggested and recommended the recruitment be put on hold for the time being. Her reasons included the current condition of no dedicated office space for an administrator. She added it was her opinion that the temporary status of administrative clerical components, both in storage and in temporary off-site housing, would create a tremendous disadvantage for an unfamiliar new-hire to walk into. She suggested, because of her familiarity and history with the GYPA, she be allowed to thoroughly inventory all administrative clerical and set up a working office for a newly hired individual. When asked about a timeline she responded to the end of the calendar year . . . four months.

MOTION: Bill Gresser moved to approve the suggestion and direct legal counsel to provide proposal.

SECOND: Gary Magrino

ACTION: The motion carried unanimously.

10. CALL TO THE PUBLIC

Meeting attendees were invited to comment on items that would be informative or beneficial.

11. ADJOURN

There being no further business to come before the Executive Board, with motion and second the meeting adjourned at 10:22 a.m.

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Matias Rosales, Chair

ATTEST:

Linda Matthias
GYPA Administrator