

**GREATER YUMA PORT AUTHORITY
MEETING MINUTES: April 25, 2019**

DIRECTORS

PRESENT: Matias Rosales, Chair
Tony Reyes
Frank Rascon
Omar Heredia
Susan Thorpe
Gary Knight
Terry Frydenlund

DIRECTORS

ABSENT: Gary Magrino

EX-OFFICIO (Non-voting)

MEMBERS

PRESENT: None

OTHERS

PRESENT: Buna George, GYPA Executive Director
Linda Matthias, GYPA

1. CALL TO ORDER

The meeting was called to order at 9:01 a.m. by Chair Matias Rosales. The meeting was held at Greater Yuma Economic Development Corporation Conference Room, 899 Plaza Circle Drive, Yuma, Arizona.

2. ACTION TO APPROVE THE MINUTES OF THE THURSDAY, MARCH 28, REGULAR MEETING.

MOTION:

Frank Rascon moved to approve the minutes of the March 28, 2019, 2018 regular Business Meeting as presented.

SECOND: Gary Knight

ACTION: The motion carried unanimously.

3. ADMINISTRATOR'S REPORT TO THE BOARD

Administrator Linda Matthias reported on the GYPA financial activity/status for April, 2019. The report included the status of both Wells Fargo Bank and 1st Bank of Yuma.

- Financial review of FYE 2018-2019 budget balances.

9:08 a.m.

MOTION: Susan Thorpe moved the agenda items be taken out of order, enter into Executive Session and proceed to Item 7 / Discussion and possible action in refinancing the exist vacant land loan.
SECOND: Frank Rascon
ACTION: The motion carried unanimously.

9:26 a.m.

Resume Regular Session

6. DISCUSSION AND POSSIBLE ACTION FOR APPROVING VACANT LOT PURCHASE CONTRACT

MOTION: Susan Thorpe moved the Chair, Matias Rosales and the Executive Director, Buna George, take the discussion regarding the discrepancy back to R.L. Jones with a copy of the original contract.
SECOND: Frank Rascon
ACTION: The motion carried / Terry Frydenlund abstained.

7. DISCUSSION AND POSSIBLE ACTION IN REFINANCING EXISTING VACANT LAND LOAN

MOTION: Frank Rascon moved the Board authorize the Chair, Matias Rosales and the Executive Director, Buna George, negotiate the loan and bring a report back to the Board.
SECOND: Omar Heredia
ACTION: The motion carried / Terry Frydenlund abstained.

8. DISCUSSION AND POSSIBLE ACTION TO OBTAIN A CREDIT CARD THROUGH 1ST BANK OF YUMA

MOTION: Susan Thorpe moved Buna George, Executive Director, be approved to obtain a 1st Bank of Yuma credit card for Greater Yuma Port Authority business.
SECOND: Frank Rascon
ACTION; The motion carried unanimously.

4. EXECUTIVE DIRECTOR'S REPORT

- Will continue monitoring activities with officials from City of San Luis regarding the proposed water line that will run through a portion of the Magrino Industrial Park property.
- Met with David Randolph in Phoenix to be informed on the projects, on all levels of government, he had been involved with and/or an agent representing GYPA. This included the POV I and POV II (Personal Owned Vehicle) Lanes at San Luis I and San Luis II.
- Continue the follow-through with 1st Bank of Yuma for refinance of the loan for the vacant land.

5. CHAIRMAN'S REPORT

Mr. Rosales commended Buna George for her outreach activities within the region. He stated there would be an increase in her GYPA representation.

He noted projects such as POV I would require community support. Where does the process begin on POV II – What does GSA want from us. The entities involved must be up and running in order to succeed.

Taken out of agenda order

9. DISCUSSION AND POSSIBLE ACTION IN SPECIFYING AND/OR AMENDING EXECUTIVE DIRECTORS CONTRACT TO FURTHER DETAIL SECTIONS #8 AND #9

Buna George requested clarification of the details in Sections #8 and #9 of the Executive Directors Contract regarding reimbursement of expenses for mileage and travel. She requested an addendum to the sections in order to properly reimburse her for the travel.

MOTION: Frank Rascon requested Susan Thorpe do an addendum to the contract for reimbursement and bring it back to the Board for approval.

SECOND: Terry Frydenlund

ACTION: The motion carried unanimously.

10. DISCUSSION AND POSSIBLE ACTION REGARDING BLOCK WALL FENCING

Ms. George reported she had sent out RFP's to several contractors requesting cost proposals for construction of 2,540 linear feet, 6'x8' grey block for completion of the perimeter wall of the Magrino Industrial Park. The construction would take place on the north, east and west sides of the complex. She received three responses:

McLaughlin Masonry, LLC	\$175,632.92 (incl. tax)
Felix Fencing	\$90,170
Haxton Masonry	\$173,400 (not incl. tax)

Discussion included possible rebid to insure costs and materials were bid “apples to apples” and each bid would include bidder’s construction standards.

MOTION: Frank Rascon requested Susan Thorpe do an addendum to the contract for reimbursement and bring it back to the Board for approval.

SECOND: Terry Frydenlund

ACTION: The motion carried unanimously.

11. DISCUSSION AND POSSIBLE ACTION REGARDING WATER LINE PROJECT WITH CITY OF SAN LUIS.

Buna George reported the installation of water line by the City of San Luis had been approved and would be underway soon. The line will cross Magrino Industrial Park property and would require Greater Yuma Port Authority to cover the cost of that distance, a cost of approximately \$120,000. The Board of Directors had previously approved the cost.

12. CALL TO THE PUBLIC

No responses.

11. ADJOURN

There being no further business to come before the Executive Board, with motion by Terry Frydenlund and second by Omar Heredia the meeting adjourned at 10:00 a.m.

GREATER YUMA PORT AUTHORITY

Matias Rosales, Chair

ATTEST:

Linda Matthias, Administrator