

# **GREATER YUMA PORT AUTHORITY**

## **MEETING MINUTES: December 7, 2016**

### **DIRECTORS**

**PRESENT:** Matias Rosales, Chair  
William Gresser  
Gary Magrino  
Frank Rascon / Teleconference  
Tony Reyes

### **DIRECTORS**

**ABSENT:** Michael Reed, Vice Chair

### **EX-OFFICIO (Non-voting)**

### **MEMBERS**

**PRESENT:** Gen Grosse, YCAA

### **OTHERS**

**PRESENT:** Linda Matthias, GYPA Administrator  
Minda Greene, Legal Counsel  
Gary Knight, City of Yuma  
Jenny Torres  
Rod Sebree

## **1. CALL TO ORDER**

The meeting was called to order at 9:05 a.m. by Chair Matias Rosales. The meeting was held at Greater Yuma Economic Development Corporation Conference Room, 899 E. Plaza Circle, Suite 2, Yuma Arizona.

## **2. ACTION TO APPROVE THE MINUTES OF THE OCTOBER 20, 2016 REGULAR BUSINESS MEETING**

**MOTION:** Bill Gresser moved to approve the minutes of the October 20, 2016 regular meeting as presented.

**SECOND:** Tony Reyes

**ACTION:** The motion carried unanimously.

## **3. ADMINISTRATOR'S REPORT TO THE BOARD**

Administrator Linda Matthias reported on the GYPA current financial activity/status. Activities included:

- Review of current correspondence
- Financial review to date
- Yuma County HR recruitment assistance / Administrator Position

**4. CHAIRMAN'S REPORT**

Chair Matias Rosales reported on

- His attendance at the Mexico/Arizona Commission meeting recently held in Sonora, Mexico. He noted the importance of GYPA participation in the organization.
- The status of the study being performed on the new I-11 Corridor.
- What activities/steps could be taken to get Yuma better recognized.
- Annual Transportation Summit, January 18, 19, 20 (2017) to be held in Prescott, AZ. Item of particular interest will be the Strategic Plan / Highway 95 Corridor.
- Letter to FHWA stressing coordination of various projects.
- Decisions to be made regarding GYPA office location and personnel requirements.

**5. DISCUSSION AND POSSIBLE ACTION REGARDING REVIEW AND ADOPTION OF THE GYPA FISCAL YEAR 2016-2017 ANNUAL BUDGET.**

MOTION: Tony Reyes moved to carry over one final time to the next business meeting.

SECOND: Gary Magrino

ACTION: The motion carried unanimously.

**6. DISCUSSION AND POSSIBLE ACTION REGARDING REVIEW OF DOCUMENT – REQUESTS FOR PROPOSALS FOR PROFESSIONAL ACCOUNTING SERVICES.**

**7. DISCUSSION AND POSSIBLE ACTION REGARDING REVIEW OF DOCUMENT – REQUESTS FOR PROPOSALS FOR PROFESSIONAL AUDITING SERVICES.**

Minda Greene, GYPA Associate Legal Counsel, reviewed the two requests for proposals for accounting services and auditing services.

MOTION: Tony Reyes moved to adopt both the Request for Proposals for Professional Accounting Services and Request for Proposals for Professional Auditing Services as presented.

SECOND: Gary Magrino

ACTION: The motion carried unanimously.

**8. DISCUSSION AND POSSIBLE ACTION REGARDING WEBSITE DESIGN FOR MAGRINO INDUSTRIAL PARK.**

The Board discussed the importance of a designated website for the Magrino Industrial Park which would bring greater exposure and generate interest in property acquisition. Gary Magrino suggested the Board invite Matt Molinar to the next regular meeting for a general information briefing.

MOTION: Tony Reyes moved to schedule a website presentation for the Magrino Industrial Park.  
SECOND: Bill Gresser  
ACTION: The motion carried unanimously.

**9. DISCUSSION AND POSSIBLE ACTION REGARDING MAGRINO INDUSTRIAL PARK PERIMETER BLOCK WALL**

Chair Matias Rosales stated the block wall construction would soon be underway. There was slight confusion on the final directive from the Planning & Development Department for the City of San Luis. All elements were in place to begin, just waiting for clarification on scope of the construction.

Plan check to review and stamp (for the project's proportionate cost providers) will be overseen by Tim Eisenman, (designated MIP/POA board member) or outside engineering review not to exceed \$2,000.

MOTION: Gary Magrino moved to proceed with who is capable of engineering stamp not to exceed \$2,000.  
SECOND: Tony Reyes  
ACTION: The motion carried unanimously.

**10. DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE OFFICE SPACE AND PERSONNEL SERVING THE GREATER YUMA PORT AUTHORITY ADMINISTRATION**

The Directors discussed the offer from County Administrator Susan Thorpe for services by the Human Resources department. GYPA would create a list of job responsibilities for the HR staff and it would be presented for discussion and possible action as a job recruitment announcement at the January 2017 regular meeting.

**11. CALL TO THE PUBLIC**

Meeting attendees were invited to comment on items that would be informative or beneficial.

**10:07 a.m.**

MOTION: Tony Reyes moved the Board of Directors to enter into Executive Session.  
SECOND: Frank Rascon  
ACTION: Motion passed unanimously.

- 12. DISCUSSION AND POSSIBLE ACTION FOLLOWING STATUS UPDATE OF THE MAGRINO INDUSTRIAL PARK PROPERTY SALES/LEASE ACTIVITY. POSSIBLE EXECUTIVE SESSION FOR DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH GYPA LEGAL COUNSEL REGARDING GYPA'S ACTIVITIES AND PARK PROPERTY SALES/LEASE ACTIVITY UNDER THE PROVISION OF A.R.S. §431-03(A)(3)(4)(6)**
- 13. DISCUSSION AND POSSIBLE ACTION REGARDING THE LOAN AGREEMENT BETWEEN GREATER YUMA PORT AUTHORITY AND THE COCOPAH INDIAN TRIBE UNDER THE PROVISION OF A.R.S. §431-03(A)(3)(4)(6)**

10:40 a.m. Regular Session reconvened

The Chair announced no action was taken.

**14. ADJOURN**

There being no further business to come before the Executive Board, with motion and second the meeting adjourned at 10:33 p.m.

GREATER YUMA PORT AUTHORITY

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Matias Rosales, Chair

ATTEST:

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Linda Matthias  
GYPA Administrator